

## 2025 Code Self-Review Attestation (Tertiary)

*This is not a mandatory requirement in 2025 but is being undertaken to fill the gap until a new system is introduced*



Mana Tohu Mātauranga o Aotearoa  
New Zealand Qualifications Authority

### Organisation details

Tertiary Education Organisation (TEO)	NELSON TRAINING CENTRE LTD
MoE number	9393

### Contact details

Please provide the contact details of the person completing this form. This attestation should be completed and signed by the CE, Chair of the Governing Board or their delegate.

Name	Sean Trengrove
Job title	Executive Director Y-Nelson
Email	sean@YMCANelson.org.nz
Phone number	03 545 6760

### Enrolment details (domestic learners)

Did you enrol domestic learners in 2024?

Yes or no?	Yes
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### Enrolment details (international learners)

Are you an approved Code Signatory to Part 6 of the Code?

Yes or no?	No
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Did you enrol international learners in 2024?

Yes or no?	No
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If you answered yes above, what is the expected number of international learners enrolled between 1 January 2025 and 31 December 2025?

Total number of international learners	0
Number of international learners (under 18 years)	0

## Student Accommodation details

The Code defines student accommodation as “student accommodation which is exempt under section 5B of the Residential Tenancies Act 1986 (RTA), including where there is a written agreement between the tertiary provider and the accommodation provider under section 5B(1)(b)(ii) of the RTA.”

### Based on this definition, do you provide student accommodation?

Yes or no?	No
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## Self-review of implementation of the Code

Using the chart in Appendix 1, rate your organisation's stage of implementation for each relevant Code outcome in the corresponding space below:

Outcomes 1 – 4 (applies to all tertiary providers)

Outcomes 5 – 7 (applies to all providers with student accommodation)

Outcomes 8 – 12 (applies to all providers enrolling international learners).

### Outcomes for all tertiary providers

	Stage of implementation
<b>Outcome 1:</b> A learner wellbeing and safety system	Implemented
<b>Outcome 2:</b> Learner voice	Implemented
<b>Outcome 3:</b> Safe, inclusive, supportive, and accessible physical and digital learning environments	Implemented
<b>Outcome 4:</b> Learners are safe and well	Implemented

### Outcomes for providers offering student accommodation

	Stage of implementation
<b>Outcome 5:</b> A positive, supportive and inclusive environment in student accommodation	Not applicable
<b>Outcome 6:</b> Accommodation, administrative practices, and contracts	Not applicable
<b>Outcome 7:</b> Student accommodation facilities and services	Not applicable

### Outcomes for providers enrolling international learners

	Stage of implementation
<b>Outcome 8:</b> Responding to the distinct wellbeing and safety needs of international tertiary learners	Not applicable
<b>Outcome 9:</b> Prospective international tertiary learners are well informed	Not applicable
<b>Outcome 10:</b> Offer, enrolment, contracts, insurance, and visa	Not applicable

<b>Outcome 11:</b> International learners receive appropriate orientations, information and advice	Not applicable
<b>Outcome 12:</b> Safety and appropriate supervision of international tertiary learners	Not applicable

### Rate your organisation's overall stage of implementation for the Code.

Based on your ratings listed above, please rate your organisations overall stage of implementation of the Code in the space below.

<b>Overall implementation</b>	Developing implementation
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### Confirmation

In accordance with Outcome 1 and [clause 89](#) of the Code, I confirm that:

Action	Response
A self-review of the organisation's performance against the Code has been undertaken.	Yes
The resulting self-review report, including complaints and critical incidents data, is available in an accessible format to learners, staff, and the general public, on the organisation's website. Please provide the link to your published self-review report in the space provided.	Yes
	URL link:
Any policy and/or operational changes identified through the self-review have been made and/or are included in an action plan.	Yes

### Declaration

By submitting this form, you are attesting that the information provided is correct and that you are authorised to provide this attestation to NZQA for the organisation.

<b>TEO name (legal)</b>	Nelson Training Centre Ltd
<b>MoE number</b>	9393
<b>Name</b>	Sean Trengrove
<b>Title</b>	Executive Director
<b>Email</b>	sean@YMCA Nelson.org.nz
<b>Phone</b>	03 545 6760
<b>Date of completion</b>	29 Oct 24

If you have any questions, please contact [code.enquiries@nzqa.govt.nz](mailto:code.enquiries@nzqa.govt.nz) or 0800 697 296.

## Appendix 1: Continuum of implementation for the Code

		Well-implemented The Code is well-implemented
		Implemented The Code is implemented
		Developing implementation Implementation of the Code is underway, yet requires further work
<b>Early stages of implementation</b> Implementation of the Code has not yet started or requires significant work	<ul style="list-style-type: none"> <li>• <b>No or limited</b> understanding of Code outcomes and requirements across the organisation</li> <li>• <b>No or limited</b> perspectives sought. Practices to reflect learner voice <b>non-existent</b> or <b>underway</b></li> <li>• <b>No or limited</b> consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code</li> <li>• <b>No or limited</b> practices in place to monitor against all Code outcomes and requirements</li> <li>• <b>No or limited</b> reporting processes from self-review</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Some</b> understanding of Code outcomes and requirements across the organisation</li> <li>• <b>Some</b> perspectives sought, including <b>adequate</b> practices, to reflect learner voice</li> <li>• <b>Some</b> consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code</li> <li>• <b>Some</b> practices in place to monitor against all Code outcomes and requirements</li> <li>• <b>Adequate</b> reporting processes from self-review</li> </ul>
	<ul style="list-style-type: none"> <li>• <b>Sufficient</b> understanding of Code outcomes and requirements across the organisation</li> <li>• <b>Multiple</b> perspectives sought, including <b>sound</b> practices, to reflect student voice</li> <li>• <b>Good</b> consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code</li> <li>• <b>Relevant</b> practices in place to monitor against all Code outcomes and requirements</li> <li>• <b>Effective</b> reporting processes from self-review</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Thorough</b> understanding of Code outcomes and requirements across the organisation</li> <li>• <b>Diverse range of multiple</b> perspectives sought, including <b>robust</b> practices, to reflect learner voice</li> <li>• <b>Full</b> consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code</li> <li>• <b>Well-established</b> practices in place to monitor against all Code outcomes and requirements</li> <li>• <b>Highly effective</b> reporting processes from self-review</li> </ul>